

# VETERINARY STAFF TRAINING: CALLING IN RX ORDERS

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# TOPICS FOR DISCUSSION

- Key steps to efficiently call in prescription orders
- Review of controlled substance requirements



# CALLING IN PRESCRIPTION ORDERS

- The following can be phoned in:
  - Over-the-counter medications
  - Legend drugs (ie. Rx required, non-controls)
  - Controlled substances schedule III – V
    - Examples: Phenobarbital, Diazepam, Pregabalin
- Schedule II Controlled substances can NOT be phoned in
  - Examples: Morphine, Hydrocodone (Hycodan)



# CALLING IN PRESCRIPTION ORDERS – ALL PRESCRIPTIONS

- Information Needed:
  - Animal name
  - Animal type
  - Owner name and phone #
  - Drug name and form (ie. Liquid, topical)
  - Quantity or Amount (days supply)
  - SIG: Dosage / route of administration/ frequency
  - OPTIONAL: Flavoring
  - Refills
  - Prescriber name
  - Your name



# CALLING IN PRESCRIPTION ORDERS- CONTROLLED SUBSTANCES

- Additional Information needed for C-III through C-V Rx:
  - Animal Date of Birth
  - Owner Address (either from Vet office or owner)



# QUESTIONS?

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